

PERFORMANCE WORK STATEMENT (PWS)
Snow Removal and Hauling
for
Hanscom Air Force Base (HAFB), Massachusetts
WORK ORDER NUMBER: 67017

1. SCOPE

- 1.1 The contractor shall meet all requirements for mobilization, response times, manning, equipment, and required completion times in this PWS.
- 1.2 The Contract is defined by any combination of or all of the parking areas (Priority Areas) identified on the Hanscom AFB Snow Control Map (Appendix A). Priority Areas are broken down by (1) all Priority 1 Parking Lot areas and associated access ways, (2) all Priority 2 Parking Lot areas and associated access ways, and (3) Priority 3 Parking Lot areas and associated access ways, should be completed in priority order unless otherwise noted. Priority 1 parking lots are required to be available with minimal, **not to exceed two (2) hours**, or without any loss in accessibility and operational capability at any given time.
- 1.3 Snow shall not accumulate more than 3" on any pavement at all times during and after the snow event (storm). Snow is expected to be fully cleared from all parking lot areas within the designated time frame below if working to the completion of the snow fall:

Total Amount of Snowfall	Timeframe to Remove
3-6 inches	12 hours
12-18 inches	24 hours
18+ inches	48 hours

- 1.4 At no time during the performance of this contract will the Contractor be responsible for snow removal and hauling for the clearance of any streets or roads. The scope includes the parking areas and associated access ways to/within the parking area only. The contractor's equipment and vehicles shall only use streets and roads for the transportation (hauling) to the designated snow accumulation points as per the PWS.
- 1.5 Any call made to this agreement will be required to provide the respective manning and equipment as displayed in the agreed Price List to perform for a minimum of 12 hours per snow event.
- 1.6 The National Oceanic and Atmospheric Administration, National weather Service, <http://www.weather.gov> will be the official and only determining source

used in establishing the number of inches of snowfall for Hanscom Air Force Base.

2. COMPLIANCE

2.1 The Base Exchange (B1709), Commissary (B1709), Hanscom Commons (B1425), Youth Center (B1993), Fitness Center (B1548), and the Chapel (B1603) shall receive Priority 1 service on weekends.

2.2 Priority 1 parking lots at the 66ABG Headquarters (B1305), Fire Department (B1721), Central (Steam) Plant (B1201), Security Forces Headquarters (1725), Shipping and receiving (1152), and Lodging (B14XX series) are occupied 24/7/365 and are required to be available without any loss in accessibility and operational capability at all times.

3. PERIOD OF PERFORMANCE

3.1 The total POP from the shall be the number of days from date of the Contract Award to and including 31 March 2018, which includes days that no snow removal event is anticipated and a time where the Contractor can obtain and maintain the operators and equipment required to perform the requirement of this PWS as needed.

4. ADMINISTRATION

4.1 The following are the points of contact (POCs) for this contract:

4.2 Contracting Officer's Rep. (COR): Roland Hartz (781-225-2934)

4.3 Government Snow Control/Inspector: Mr. Michael Delancey (781-225-6038)

4.4 Alternate Inspector: Mr. Frank Perry (781-225-2950)

4.5 CE: Jerry L. Sorensen, RA (781-225-2948)

5. PRINCIPLE FEATURES

5.1 During the entire snow event, the Contractor shall provide progress and execution updates to the Contract Manager/Inspector. The Contractor shall report any weather issues, changes to current operations and contract execution, with proper justification, as part of these updates. (Mr. Michael Delancey, 781-225-6038)

5.2 At no time will Hanscom AFB snow removal resources (equipment/manning) be made available to accomplish any task identified in the Contract.

5.3 Required snow stockpile areas are identified on the attached map (Appendix A) for all Contractor hauling requirements to maintain 100% of the previously available parking spaces usable by Government personnel.

5.4 Each Snow Event includes the ENTIRE area of the pavement identified. No snow will be stockpiled and banked so that it blocks existing parking spaces, emergency access lanes, roadways, and/or building entrances. The total amount of parking available before the event shall remain the same at the completion of the Snow Event.

- 5.5 The Contractor shall coordinate their plowing and hauling efforts with the Government's sand/salt operations also occurring during the event. (Mr. Michael Delancey, 781-225-6038)
- 5.6 Snowfall Totals: The following historical information is provided to define the average snowfall for the last four years. For the basis of the Contractor's price list, an *average snow amount of sixty (60) inches* can be used when calculating manning (labor) and equipment required to be available for execution when a Task Order is issued.

Year	Snowfall (Inches)	Events
2013-2014	74	14 Snow 14 ice/mix
2014-2015	113	15 snow 11 ice/mix
2015-2016	35	10 snow 5 ice/mix
2016-2017	56	13 snow 2 ice/mix

Table 1 – Historical Snowfall Data

- 5.7 The Contractor is responsible for snow removal (hauling) after storm accumulations have exceeded depths that may inhibit safe driving conditions for congestion and future snowfall accumulations. Areas should be maintained to the boundary lines indicated on the attached map as per the completion times required by the PWS.
- 5.8 Snow will not be stock piled along the Massport (Hanscom Field) fence line at any time to minimize interference with airport security concerns. (Appendix A)
- 5.9 STORM COMMUNICATION (Hanscom AFB, B1827, 781-225-6038): Throughout the duration of any storm event, the Contractor shall maintain communications with the Government's snow control center and COR to provide status on current parking lot conditions. The Contractor must also notify when leaving and any equipment failure and location. The COR will identify any special facility requirements (mission requirements) that may impact the priority of snow removal. This communication will serve as required documentation that the contractor was on site performing in accordance with this PWS. Contractor to contact COR one (1) hour before departure and address areas COR identifies as noncompliant
- 5.10 CONTINUED USE OF FACILITIES: During the execution of this contract, the installation may continue to be open (occupied). Work will be performed in an orderly manner with minimum disturbance and inconvenience to the occupants and patrons accessing parking lots. The Contractor shall confine

and limit personnel to only those areas required for work performance. In the event that these conditions cannot be met, the Contractor will erect temporary barriers/warning signs advising users that area of the parking lot is unavailable for use at this time.

5.10.1 Continued use of facilities is considered to be weekdays and weekends. As noted in this PWS, some priorities will shift depending on a weekday or weekend Snow Event.

6. SAFETY:

6.1 The primary safety interest is to ensure the operations of the Contractor does not result in hazard (direct or indirect) to Hanscom AFB personnel, property, and to provide a safety program guidance necessary to accomplish this objective.

6.2 Contractor Safety: The Contractor is solely responsible for maintaining a work site and project execution in compliance with NFPA 70B, 70E and with the Occupational Safety and Health Administration (OSHA) Regulations (Public Law 91-596) and the resulting standards, OSHA Standard 29 CFR 1910, 1926, and the protection of their employees. The Contractor shall be responsible for the safe conduct of all craftsman, laborers and subcontractors. It is the Contractor's sole responsibility to make certain that all safety requirements are met. The Contractor will not utilize the same personnel for more than 12 hours in any 24 hour period of time. Contractor operations requiring work in excess of 12 hours shall be required to incorporate shifts. In the event of an emergency, call 911. If dialing from a base land line phone, call 911.

6.3 Mishap Reporting: In performing work under this contract on a Government installation, the contractor shall report any accidents involving Air Force property/equipment damage, or contractor personnel injuries occurring on the job or an accident resulting in death, injury, occupational disease, or adverse environmental impact to the contracting officer within five days. All provisions in AFFARS Clause 5352.223-9001, Health and Safety on Government Installations apply to this contract.

7. GOVERNMENT-FURNISHED PROPERTY AND SERVICES

7.1 Government Furnished Property (GFP): Government Furnished Property is NOT applicable to the in the performance of this contract.

7.2 Government Furnished Services: Government Furnished Services are NOT applicable during the performance of this contract.

7.3 Security Police: The Government will provide general on base Security Forces service. The Security Forces' telephone number is 911 for emergencies and crimes in progress, and 781-225-5613 for non-emergency calls.

7.4 Fire and Emergency Services: The government will provide general on-base fire

protection services. The contractor shall comply with fire prevention rules and regulations enforced by the Hanscom AFB Fire Prevention Branch. Call 911 for emergencies. For routine fire prevention matters and/or calls to dispatch, call 781-225-3330.

7.5 Emergency Medical Service: The telephone number is 911 for emergencies. Note: Calling 911 from a cell phone will be received by off base emergency 911 system, causing a delay in response time by emergency personnel. When possible use a base telephone to receive on base help.

7.6 Utilities: The government will furnish utility services. These utilities include natural gas, electricity, water and sewer for the sole purpose of accomplishing this contract. If the contractor requires additional utility services, it shall be the contractor's responsibility to provide. Contractor shall use due care and diligence in efforts to conserve utilities to reduce utility costs.

8. GENERAL INFORMATION:

8.1 HOURS OF OPERATION: 24/7

8.2 HOLIDAYS: Hanscom AFB recognizes the following holidays; *snow plowing and hauling operations must continue even on federal holidays* to maintain access and safety of all facilities if a snow event occurs on that day. If these holidays fall on Saturday, the preceding Friday will be observed. If these holidays fall on Sunday, the following Monday will be observed.

New Year's Day - 1 January (or observed)
Martin Luther King Day - 3rd Monday in January
President's Day - 3rd Monday in February
Veteran's Day - 11 November (or observed)
Thanksgiving Day - 4th Thursday in November
Christmas Day - 25 December

9. BASE ACCESS REQUIREMENTS:

9.1 The contractor shall comply with requirement and procedures IAW A F FARS 5353.242-9000, Contractor Access to Air Force Installations.

10. LISTING OF CONTRACTOR EMPLOYEES/EQUIPMENT:

10.1 The contractor shall provide all manning and equipment, to complete the requirements in the required completion times within this PWS when a Call is issued. *It is the responsibility of the Contractor to make all final equipment and labor determinations required to complete the contract within the requirements of the PWS.*

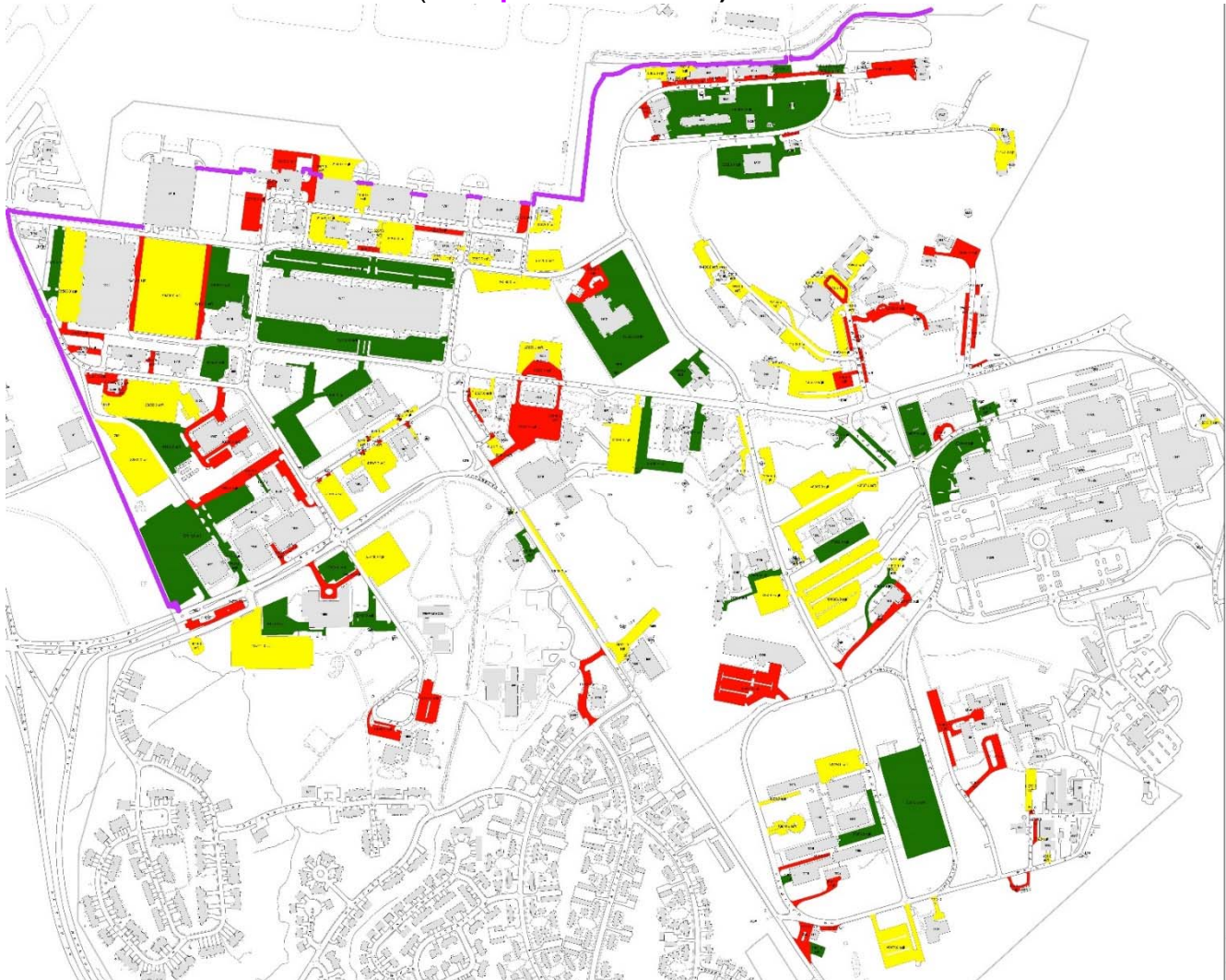
11. SAFETY REQUIREMENTS FOR THE WORK AREA

11.1 The contractor shall keep the work/staging areas clean and neat in accordance with Industry Standards, Occupational, Safety and Health Administration (OSHA), fire and safety standards and this PWS.

12. PRIVATELY OWNED MOTOR VEHICLES (POV)

- 12.1 Contractor personnel shall comply with the directives pertaining to operation of POVs on Hanscom AFB per AFI 31-204 (in its entirety), Motor Vehicle Traffic supervision.

**APPENDIX A - Hanscom Air Force Base Snow Control Map (PWS
Priorities)
(Massport Fence Line)**



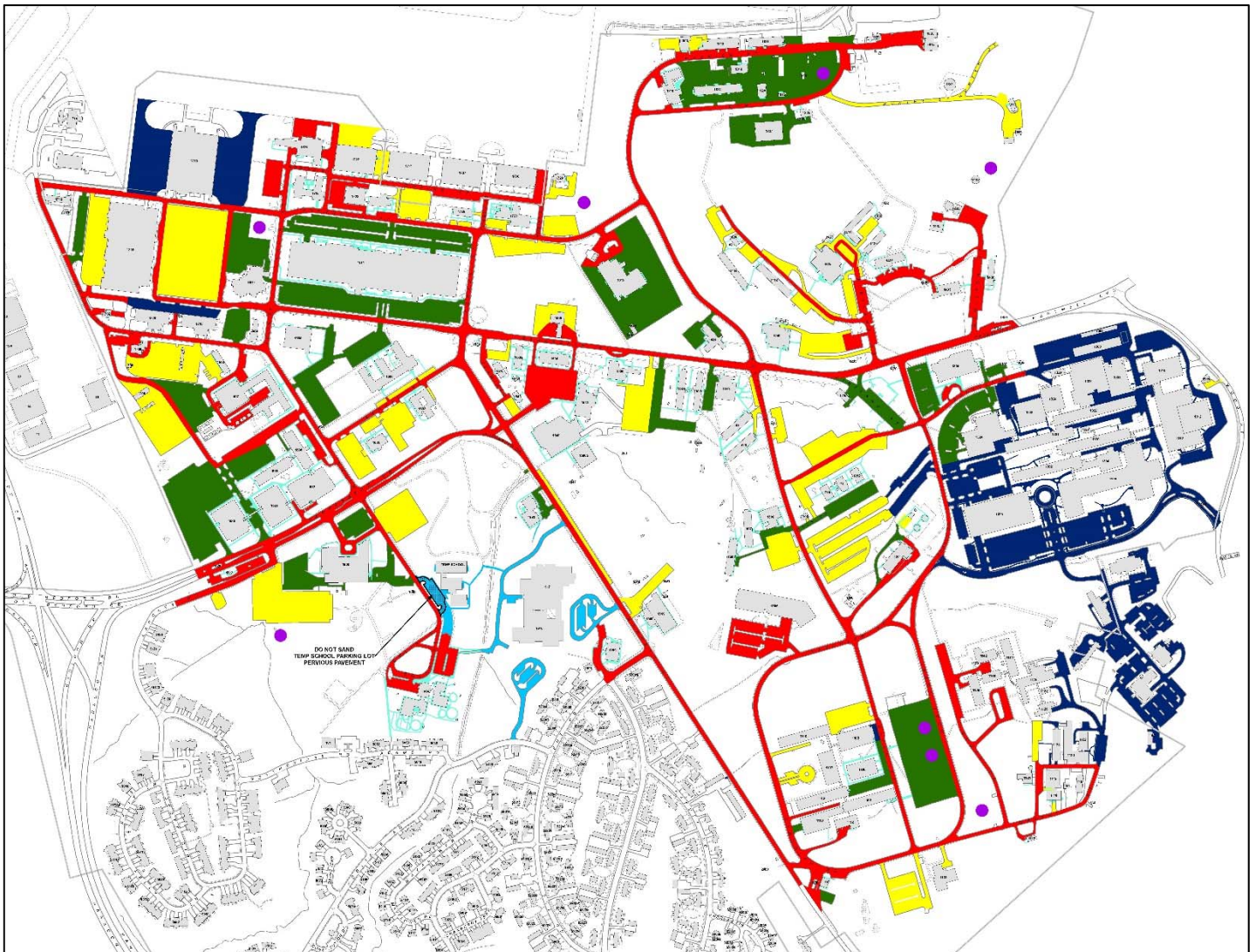
**Priority 1: 83,872 square yards
(Parking Lots Only)**

**Priority 2: 188,335 square yards
(Parking Lots Only)**

**Priority 3: 174,887 square yards
(Parking Lots Only)**

Legend

- Priority 1
- Priority 2
- Priority 3
- Subcontractor
- Lincoln Schools
- MIT/LL
- Snow Stockpile



Note:

This map is provided for Contractor reference as to all other snow removal and hauling being conducted simultaneously during the snow event that will require a coordination of the requirements of this SOW with other agencies.

Legend

- Priority 1
- Priority 2
- Priority 3
- Subcontractor
- Lincoln Schools
- MIT/LL
- Snow Stockpile